



Hello,

Thank you for contacting the MedStar Georgetown Transplant Institute's Living Kidney Donor Program! In order to best serve you, this letter will provide you with a general outline of what you can expect during the evaluation process. As you can imagine, there are multiple steps involved to ensure the safety and well-being of you, the potential donor, and your recipient. So let's get started!

### **Step 1:**

To begin the process, we ask that you complete the attached questionnaire and consents. **Please note that 2 signatures are required to complete the consent.** Once completed, please click "Submit" on the final page. Please keep the last page of this document for your records, which includes the State Grievance Organization listing.

You will find the contact numbers and email addresses for our department below. Please be aware that it may take up to two weeks for our department to review your information. If you have not heard from us after that two-week timeframe, please feel free to contact us at the number listed below.

An educational video regarding kidney donation can be found at <http://asts.org/resources/living-kidney-donation-what-you-need-to-know>. Please view this video at your leisure and call with any questions or concerns.

### **Step 2:**

Once the questionnaire has been reviewed, our department will be in contact with you to discuss the next steps. If deemed appropriate to move forward towards donation, we will ask you to complete some lab work, including:

- blood typing
- tissue typing
- basic blood work, including HIV, Hepatitis B, Hepatitis C
- urine tests

These tests help to determine if you are an appropriate candidate for donation. The lab work must be completed at MedStar Georgetown University Hospital and is paid for by your kidney acquisition. Please note that if you are located out of the region, these labs can be completed close to your home. Once we receive and review the results of these tests, we will be in contact with you.

### **Step 3:**

Once your labs are completed and reviewed, we will invite you to schedule a Wednesday or Friday onsite evaluation at MedStar Georgetown University Hospital with our transplant team. You will meet with a nephrologist (kidney doctor), surgeon, social worker, donor advocate, and coordinator. In addition, we will ask you to complete some diagnostic testing. Please be aware that this is an all day appointment, so please plan accordingly.

### **Step 4:**

During this evaluative time period, it is necessary for you to arrange for copies of your medical records (including records from your last physical exam, colonoscopy if you are 50 years or older, PAP, mammogram if you are 40 years or older, corresponding lab work, and any conditions for which you have been evaluated or treated) to be faxed to our department at the number below. In order for you to obtain copies of your medical records, please contact your healthcare provider directly to see what they require for the release of your records. Once we have the opportunity to review your lab work and medical records, it may be necessary to gather additional medical information and/or lab work.

### **Step 5:**

Once all of these steps are completed, we will be able to fully determine your eligibility for kidney donation. We ask that you communicate with your recipient about your status as we go through this process. Upon your request, documentation can be provided from us to assist you with this communication. It is our practice to routinely make recipients aware of the number of living donor evaluations under review.

It is important to note that at any time during this process, you are free to change your mind about proceeding further. In other words, you may stop the process at any point of the evaluation process. We simply ask that you inform of us of this decision.

Thank you again for contacting the MedStar Georgetown Transplant Institute and for pursuing this wonderful gift! Please do not hesitate to call or email us if you need additional assistance.

#### **Important contact information:**

Donor Liaison: 202-444-3714, CribbsA@gunet.georgetown.edu

General Transplant Institute Office: 202-444-3700 or 1-800-492-5538

Transplant Institute Fax: 877-680-8193 or 202-444-0899 Attention: LD Coordinator